Change Your Two-Factor Authentication Choice

1. Login to your myUSCIS account. Go to Profile.



2. Scroll down to Contact information and click on update email address.

## Contact information

Email address canastasio@aila.org

**Mobile phone number** We have no verified mobile phone number on record for you. Update email address

Update mobile phone number

Daytime phone number (202) 507-7624

Fax number

Notification preferences Email

3. Look for **Two-factor authentication** and click on **edit** to the right of it.

# Edit Account

Primary Email	canastasio@aila.org	🆋 Edit
Recovery Email	None	🖋 Edit
Change Password	*****	🖋 Edit
Two-Step Verification	Authentication App	Sedit
Mobile Phone	None	🖋 Edit
Password Reset Questions		🖋 Edit
Backup Code		View/Edit
Done Editing My Account		

4. The **Two-step Verification Method** field will appear, with what method of two-factor authentication you chose when you created the account selected. Click on the method you wish the change it to (in our example, **email**) and click **Submit** at the bottom.

# Two-Step Verification Method

Every time you log in, you will be given a verification code. What is your preferred method to receive your verification code?

Use an Authentication App Retrieve codes from an authentication app (such as Authy or Google Authenticator) on your mobile device.

What is an Authentication App?

SMS Text Message Receive a text message to your mobile device when signing in.

#### Email

Receive an Email when signing in.

5. The system will then test that new method you have selected by sending you a code to it (here email). If you choose email, you have ten minutes to put the code in. (Do not use your previous method—for example, your authentication application—to authenticate on this one. It won't work and the system will lock you out for ten minutes after three tries.)



The email will look like this and **the code** can be copied and pasted into the websites two-factor authentication field.

### Secure two-step verification notification



MyAccount@uscis.dhs.gov To Charity Anastasio

You have requested a secure verification code to log into your USCIS Account.

Please enter this secure verification code: 11668826

If you are not attempting to log into USCIS, please go to <u>https://myaccount.uscis.gov/users/edit</u> to reset your password and review your security settings.

Please be aware that this update might require your immediate attention.

#### PLEASE DO NOT REPLY TO THIS MESSAGE

6. The edit account information will reflect the change you made.





7. You may then need to change the Primary Email to the one you want all login authentication requests to go to. Find **Primary Email** in the list and select **Edit** to the right of it.

Primary Email	canastasio@aila.org	🖋 Ed
Recovery Email	None	🖋 Ed
Change Password	****	🖋 Ed
Two-Step Verification	Primary Email	🖋 Ed
Mobile Phone	None	🖋 Ed
Password Reset Questions		🖋 Ed
Backup Code		∕©View/Ed

8. Put the email in and your **Current Password**. Select **Update Email**.

You must provide your email ad request, or tracking a case.	ddress below if you are the one who is filing a form online, submitting an online
Email	
canastasio@aila.or	q
Current password	